

Booking form

Please note: one form for each child

Please complete ALL sections of the application form below.



Data Protection Act

Hertsmere Borough Council is registered under the data protection Act 1998 for the purpose of processing Access to Information Requests. We will ensure that your personal information is kept secure and that all sensitive information about you is processed fairly and responsibly.

Name of child: Age: D.O.B.:

Home address:

..... Postcode:

Name of parent/carer:

Daytime phone number: Evening phone number:

Mobile phone number: School name:

Your email address:

Name of emergency contact 1:

Daytime phone number: Relationship (e.g. aunt)

Name of emergency contact 2:

Daytime phone number: Relationship (e.g. aunt)

Does the child have any specific needs? (Please tick and attach details when required)

Physical disability Sight difficulty Hearing difficulty

Learning difficulties Other specific needs

Please give FULL details of any ailments, allergies and medications (e.g. inhaler, epipen, etc)

.....(attach a sheet if necessary).

What adjustments do we need to make our service more accessible to your child?

.....(attach a sheet if necessary).

Please advise us of any changes in your child's medical circumstances.

Name of doctor:

Doctor's address:

Doctor's phone number: Postcode:

Please tick scheme code/s you wish to book

Easter

BH7 AS-BY6

SH8 AS-BY7

PB13 AS-BY8

RD14

ES15

Summer booking from June 2010

RD26 ES9 RD16 BH16 PB23 SH23

RD27 ES10 RD17 BH17 PB24 SH24

RD28 ES11 RD18 BH18 PB25 SH25

RD29 ES12 RD19 BH19 PB26 SH26

RD30 ES13 RD20 BH20 PB27 SH27

Please tick here if you do NOT want to be on our mailing list

Please make cheques payable to: **Hertsmere Borough Council** and include with this form.

Please put the child's name and code of scheme on the reverse of your cheque.

If you want to pay by credit/debit card or with childcare vouchers please tick here and we will call you on the phone number below.

Contact number: Preferred time am pm

Total amount payable: £ Hert Card No. (if applicable)

Has your child been to any of Hertsmere's holiday activities/clubs in the past? Yes No

If yes, where and when?

How or where did you hear about these services/events? Through post and mailing list through a friend
other (please state).....

Equal opportunities monitoring

Hertsmere Borough Council would like to ensure that its services are accessible to all members of the community. Please complete this form by ticking the answer that best describes your child. The information will be used to help us gauge whether our services are available to everyone.

I would describe my child's ethnicity/ethnic origin as:

- | | | | |
|----------------------|--------------------------------------|----------------------|--|
| White | British <input type="checkbox"/> | Mixed | White and black Caribbean <input type="checkbox"/> |
| | Irish <input type="checkbox"/> | | White and black African <input type="checkbox"/> |
| | Other white <input type="checkbox"/> | | White and Asian <input type="checkbox"/> |
| | | | Other mixed <input type="checkbox"/> |
| Asian or | Indian <input type="checkbox"/> | Black or | Caribbean <input type="checkbox"/> |
| Asian British | Pakistani <input type="checkbox"/> | Black British | African <input type="checkbox"/> |
| | Bangladeshi <input type="checkbox"/> | | Other black <input type="checkbox"/> |
| | Chinese <input type="checkbox"/> | | |
| | Other Asian <input type="checkbox"/> | Other | <input type="checkbox"/> |

Is your child? Male Female

What is your religion or belief?

- | | | | | |
|------------------------------------|-----------------------------------|---------------------------------|--|--------------------------------------|
| <input type="checkbox"/> Christian | <input type="checkbox"/> Jewish | <input type="checkbox"/> Muslim | <input type="checkbox"/> Other | <input type="checkbox"/> No religion |
| <input type="checkbox"/> Hindu | <input type="checkbox"/> Buddhist | <input type="checkbox"/> Sikh | <input type="checkbox"/> Prefer not to say | |

Photo consent (for use on future publicity)

We take the issue of safety very seriously and we would never knowingly use an image of your child/children without your prior consent.

YES, I do give my consent for photos to be taken and used

NO, I do not give my consent for photos to be taken and used

Signature:.....Relationship to child:

To the best of my knowledge, I have given all relevant information on my child's details. I also confirm that I have read and I agree to the policy statements under which the play scheme will run and I am happy to enrol my child onto Hertsmere play schemes. (You can access our policy statements from our website or ask for a copy when booking)

Signature:Date:.....

Places will be offered on a first come, first served basis. Please note places are not guaranteed until your receipt has been sent to you.

Please send this form to: **Play Development, Community Services, Hertsmere Borough Council, Civic Offices, Elstree Way, Borehamwood, Herts WD6 1WA**

You can photocopy this form or print it from our website www.hertsmere.gov.uk/play